



Meeting (No) **Finance & Administration Committee (2)**
Time & Date **10am Tuesday 20 September 2022**
Place **Neston Town Hall**
Document **Agenda**

Members of the public and the press are welcome to attend for "Part 1" of the agenda. Reports in "Part 2" contain confidential information and only Councillors and reporting officers can be present.

Supporting documents may be viewed on our website www.neston.org.uk by following links to the Town Council Meetings, or viewed at the council offices.

PART 1: Items to be considered in the presence of the press and public		
16	Questions and comments from residents or representatives to a maximum of 3 minutes per person and an overall limit of 30 minutes	
a	on any item of business included in the agenda	
b	with the Chairman's permission to seek information from the Council about matters of particular significance to the people of Neston.	
		Document
17	Apologies for absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
18	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
19	Minutes of the last meeting	
	To confirm as a correct record the minutes of the meeting held on 12.07.22.	FA2/19
20	Committee budget	
	To consider the current F&A Committee budget/EMRs and the request from Council for each Committee to look to optimise budget savings on an ongoing basis.	FA2/20
21	Finance	
a	To approve expenditure of £20,635.71 net from the Council's current account authorised by the RFO from 01.07.22 to 31.07.22, and Equals card payment of £105.88 net from 01.07.22 to 31.07.22.	FA2/21a
b	To note the current account income of £7,867.75 net from 01.07.22 to 31.07.22.	FA2/21b
c	To agree the reconciliation of the Council's three bank accounts to 31.07.22.	FA2/21c
22	Exceptions report	
	To review the exceptions report.	FA2/22
23	Officer delegated decisions	
b	To note that no delegated decisions relating to the Finance & Administration Committee have been taken since the last meeting.	

24	Outturn report	
	To consider the Town Council's outturn report for 2021/22.	FA2/24
25	Budget setting 2023/24	
a	To consider report FA2/25a and agree any guidance to be provided to the other standing committees to assist them when considering their budget requirements for 23/24.	FA2/25a
b	To consider if there are any specific budget items that need to be considered or are expected to be significantly different from the 2022/23 financial year.	
26	Risk management	
	To approve the Finance & Administration Committee's risk assessment.	FA2/26
27	Date of next meeting	
	<ul style="list-style-type: none"> To note that the next scheduled meeting will be held at 10am on 01.11.22. To consider whether an additional meeting is required prior to the next scheduled meeting and to agree the date. 	

Signed

A Duncan
Governance & Operations Manager

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14 September 2022

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Core Members of the Committee: Councillors Jones, Hudspeth, Jackson, Kynaston and Wastell